

**COMMITTEE MEETING**  
**August 12, 2014**

**For Commission Approval on August 14, 2014**

*All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.*

**In Attendance:**

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

**ADMINISTRATIVE SERVICES COMMITTEE**

**Chairman – Commissioner Carrington**

**HUMAN RESOURCES**

*Dr. Ronald Sims*

*No items submitted.*

**PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**PERSONNEL BOARD**

*Mr. Lorren Oliver*

**1. AdTrav Travel Management – Contract #6272**

Vendor will purchase airline tickets for non-local subject matter experts who have volunteered their services to the Personnel Board for assisting in the evaluation and assessment of candidates for employment for various Merit System jobs.

**(Acknowledgement Only)**

Contract Term:	10/01/14 – 09/30/15
Original Budget:	\$150,000.00
Current Remaining Budget:	\$150,000.00
Requested Amount:	\$150,000.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	Yes

**2. Freedom Reporting – Contract #6288**

Vendor will provide transcription services for the Personnel Board of Jefferson County.

**(Acknowledgement Only)**

Contract Term:	10/01/14 – 09/30/15
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Original Budget:	\$80,000.00
Current Remaining Budget:	\$80,000.00
Requested Amount:	\$60,000.00
Remaining Budget After Requested Amount:	\$20,000.00
30 Day Cancellation:	Yes

3. **TekLinks – Contract #6339**

Vendor will provide annual maintenance and support for the Board’s VmWare.  
**(Acknowledgement Only)**

Contract Term:	07/11/14 – 07/10/17
Original Budget:	\$402,306.00
Current Remaining Budget:	\$383,143.80
Requested Amount:	\$9,564.72
Remaining Budget After Requested Amount:	\$373,579.08
30 Day Cancellation:	Yes

4. **Infor – Contract #6443**

Migrate the hosting of the Lawson HAR Management System (HRMS) under a Software as a Service (SAAS) model. **(Acknowledgement Only)**

Contract Term:	07/08/14 – 07/07/17
Original Budget:	\$794,824.00 (3-year amount)
Current Remaining Budget:	\$794,824.00
Requested Amount:	\$794,824.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	Yes

**ENVIRONMENTAL SERVICES**

*Mr. David Denard*

5. **Flournoy Engineering and Consulting, LLC - Contract #6449**

The Agreement to Provide Professional Engineering Services for the Five Mile Creek WWTP Vertical Screw Conveyor Conversion to Top-end Drive includes the design and development of engineering drawings and construction project documents for sewer construction work. The construction work will include conversion of the screw conveyors to improve reliability and reduce downtime and frequent repairs.

Contract Term:	120 days
Original Budget:	\$12,036,334.97
Current Remaining Budget:	\$7,770,562.29
Requested Amount:	\$22,410.00
Remaining Budget after Requested Amount:	\$7,748,152.29
30 Day Cancellation:	Yes

- 6. **Hazen and Sawyer, P.C. - Contract #6320**  
 The Agreement to Provide Engineering Services for the Valley Creek Basin Hydraulic Model primarily consists of the development and calibration of a dynamic hydraulic model and capacity assessments of the Valley Creek Basin sanitary sewer system. The model will include all pipes 12-inches and larger as well as smaller pipes extended to known recurring wet weather overflow locations. The contract scope also includes engineering services for: condition assessments and NFPA 70E arc flash analyses at 28 pump stations; capacity improvement designs engineering services during construction for the Wickstead Road and 4th Avenue SW recurring overflow areas; and visual inspection of rights-of-way for pipes 24-inch in diameter and larger along streams and creeks to determine access requirements for a supercritical pipe inspection program.

Contract Term:	2 Years
Original Budget:	\$10,306,433.03
Current Remaining Budget:	\$6,348,785.85
Requested Amount:	\$2,250,000.00
Remaining Budget after Requested Amount:	\$4,098,785.85
30 Day Cancellation:	Yes

- 7. **ALDOT ACAA58363-ATRP(001)- CITY FORM #4 Agreement -Contract #6414**  
 Supplemental Reimbursement Agreement with the City of Birmingham for reimbursement of all additional costs to relocate sanitary sewers and/or service laterals that conflict with ALDOT Proposed Project No. ACAA58363-ATRP(001), to widen Cotton Avenue from 10th Street to Lomb Avenue in the City of Birmingham. All construction activities are performed by ALDOT road builder contractor and therefore require no County funding.

Contract Term:	Completion of Construction
Original Budget:	No funds required
Current Remaining Budget:	N/A
Requested Amount:	\$0.00
Remaining Budget After Requested Amount:	N/A
30 Day Cancellation:	No

- 8. **New Limbaugh Toyota Dealership – Contract #6402**  
 State Required Permit with Alabama Department of Transportation granting permission to install gravity main sanitary sewer in Interstate Highway 20/59 Right-of-Way near the intersection with I59 Access Road 21st Street/20th Street in the City of Birmingham for Limbaugh Toyota, BD Toy, LLC. (2) Utility Agreement with BD Toy, LLC regarding the construction and maintenance of gravity main sanitary sewer with ALDOT Right-of-Way. There is no cost to the County.

Contract Term:	Indefinite
Original Budget:	N/A
Current Remaining Budget:	N/A
Requested Amount:	\$0.00

Remaining Budget After Requested Amount: N/A  
30 Day Cancellation: No

**COUNTY ATTORNEY**

*Ms. Carol Sue Nelson*

*No items submitted.*

**COUNTY MANAGER**

*Mr. Tony Petelos*

*No items submitted.*

**OTHER BUSINESS**

*Commissioner David Carrington*